SBE Chapter Calendar Training for the SBE Website
Finding Your Chapter’s Calendar

NEWS & HEADLINES

› Registration open for two Ennes Workshops – Sacramento and South Florida

› Free Webinar by SBE on Disaster Recovery – April 28

› Networking Technology Webinars by SBE confirmed for March

› FCC Extends EAS compliance deadline to September 30, 2011
Finding Your Chapter’s Calendar

You see the National and Chapter Calendar sections
Click on the drop down box listing all of SBE’s chapters.

Find your chapter’s name and click ‘Go” to open calendar.
Logging in to Your Chapter’s Calendar

At the far right end of the red bar, click “Login.”

Enter your chapter’s login and password

The password cannot be changed and should only be shared with the person to which you have given calendar updating responsibilities.
Adding a New Event

On the red bar, click on, “Events.” A drop down box will appear. Click on “Add New Event.” The “Add Entry (event)” screen will appear with the “Details” tab open.
Brief Description: SBE Chapter 89 Meeting

Full Description: Join us as we have our next lunch and learn, with guest speaker John Smith, from ABC Company. As always, lunch is provided. To RSVP, contact Kimberly at (317) 846-8000 or khlslfl@sbe.org.

Access: Public

Priority: 5-Medium

Category: 

Location: Chili's Restaurant, 123 Street, Any City, Any State, 12345

URL: http://www.sbe.org/sections/ennies_workshops.php?5Sacramento

Date: 9 Mar 2011

Time: 12:00 am
March 2011

Alaska Chapter #89

- **01** SBE Membership Drive Begins
- **02** Networking Technology for Broadcast Engineers Webinar 1
- **09** 12pm SBE Chapter 89 Meeting
- **12** Ennes Workshop - South Florida

**12:00pm - 1:30pm**

**Location:**
Chill's Restaurant, 123 Street Any City, Any State, 12345

**Description:**
Join us as we have our next lunch and learn, with guest speaker John Smith, from ABC Company.
As always, lunch is provided.
SBE Chapter 89 Meeting

Description: Join us as we have our next lunch and learn, with guest speaker John Smith, from ABC Company. As always, lunch is provided. To RSVP, contact Kimberly at ☎️ (317) 846-9000 or kkissel@sbe.org.

Location: Chili’s Restaurant, 123 Street, Any City, Any State, 12345
URL: http://www.sbe.org/sections/enes_workshops.php#Sacramento
Date: Wednesday, March 9, 2011
Time: 12:00pm-1:30pm EST
Duration: 1 hour 30 minutes
Priority: 5-Medium
Access: Public
Created by: Alaska Alaska
Updated: Tuesday, February 22, 2011 6:35pm GMT
Participants: Alaska Alaska

Export this entry to: Calendar
About Your Chapter’s Calendar

- Don’t forget to log off the administrative page once you are done adding events.
- Your chapter calendar is public, and can be accessed by anyone, including members, potential members and vendors.
- The SBE National Calendar is automatically populated in your chapter’s calendar – these events cannot be removed or edited.
Questions?

Thank you for your time.

The Society of Broadcast Engineers
www.sbe.org