

# RECERTIFICATION SERVICE RECORD

NAME: \_\_\_\_\_

SBE MEMBER # \_\_\_\_\_

CERTIFICATION LEVEL(S): ( \_\_\_\_\_ # \_\_\_\_\_ EX. \_\_\_\_\_ ) ( \_\_\_\_\_ # \_\_\_\_\_ EX. \_\_\_\_\_ )



## LOCAL CHAPTER MEETING ATTENDANCE RECORD (FILL IN ACTUAL DATES)

YEAR	20__	20__	20__	20__	20__
JAN					
FEB					
MARCH					
APRIL					
MAY					
JUNE					
JULY					
AUG					
SEP					
OCT					
NOV					
DEC					

## OTHER RECORDS (FILL IN ACTUAL DATES)

CONVENTIONS/SEMINARS			
SBE EDUCATIONAL OPPORTUNITIES			
PAPERS AND PRESENTATIONS			
ELECTED OR APPOINTED CHAPTER/BOARD			
FACTORY/IN-STATION SCHOOLS			
MISCELLANEOUS			

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## MAINTENANCE OF CERTIFICATION (Recertification)

(Revised April 2010)

The SBE Certification Committee has provided this handy folder on recertification at the suggestion of one of our chapter chairmen. There is space for you to keep record of your progress toward recertification, along with a list of professional credits which serve as a reminder that you must keep up with the "state-of-the-art" to remain certified.

It is worthwhile to restate the intent of the SBE Board of Directors when certification was established – that the continued technical development of broadcast engineers was the goal of the Certification Program. The individual growth of certified broadcast engineers and the growth of the professional status of the entire industry is still our major goal. It is not our desire to accomplish this solely through a testing program, but rather through the active participation of each of you in activities that increase your knowledge and value to our profession and to yourself.

**Remember, it is your responsibility to maintain your own record of recertification credits.**

During the final year of the five-year term of certification, application for renewal must be made to the National Certification Committee on forms available from the certification director or on the SBE website. After evaluation by the local committees, the applications will be returned to the certification director at the SBE National Office for further evaluation by the National Certification Committee.

We have set up the "Maintenance of Certification" Program so you have a great deal of flexibility in choosing the activities in which you wish to participate. We also recognize that some of you are located too far from an SBE chapter to regularly attend chapter meetings or other activities, so we have included several alternate categories that will allow you to earn professional credits toward recertification.

If you have any questions about other activities not listed, write to the Certification Committee now for assistance in meeting your own goals. Don't wait until it is time to apply for recertification...it may be too late then.

James T. Bernier, Jr., CPBE®, CBNT®  
 Chairman  
 National Certification Committee

## RECERTIFICATION REQUIREMENTS

SBE Certification is valid for a period of five years. Applications for recertification will be accepted six (6) months prior to the expiration date on your certificate. Certification can be renewed the following ways:

❖ **Recertification for Certified Radio Operator® (CRO) and Certified Television Operator® (CTO®):**

At the end of the five (5) year period, the Radio and Television Operator certifications can be renewed by meeting the service requirement as verified by your supervisor, or you may upgrade your certification to a higher level by passing an examination and meeting the appropriate service requirements

❖ **Recertification for Certified Broadcast Technologist® (CBT):** At the end of the five (5) year period, the Broadcast Technologist certification can be renewed by meeting the service requirement of continuous employment in broadcast or broadcast related industry for three (3) of the past five (5) years preceding the renewal application, or you may upgrade your certification to a higher level by passing an examination and meeting the appropriate service requirements.

❖ **Recertification for Certified Broadcast Networking Technologist® (CBNT®), Certified Audio Engineer® (CEA®), Certified Video Engineer® (CEV®), Certified Broadcast Radio Engineer® (CBRE®), Certified Broadcast Television Engineer (CBTE®), Certified Senior Radio Engineer (CSRE®), Certified Senior Television Engineer(CSTE®) and Certified Professional Broadcast Engineer® (CPBE®):** The continuing education of broadcast engineers is necessary to remain current with state-of-the-art technology. To ensure that each Certified Broadcast Engineer maintains technical competence, he or she must participate in the **Maintenance of Certification Program**. He or she may do this by accumulating the required professional credits every five (5) years or by examination.

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❖ **Recertification for Certified 8-VSB Specialist (8-VSB), Certified AM Directional Specialist (AMD) and Certified Digital Radio Broadcast Specialist (DRB):** Specialist Certifications are renewable with their host certifications for a modest fee. When applying for recertification of the host certification, simply indicate your desire to recertify your specialist certification and include the additional fee; no other action is required.

### PROFESSIONAL CREDITS

A specific number of professional credits are required to maintain certification under each certification level:

<u>CERTIFICATION LEVEL</u>	<u>CREDITS REQUIRED</u>
Broadcast Networking Technologist (CBNT) .....	20
Audio or Video Engineer (CEA or CEV) .....	20
Broadcast Radio or Television Engineer (CBRE or CBTE) .....	20
Senior Radio or Television Engineer (CSRE or CSTE) .....	25
Professional Broadcast Engineer (CPBE) .....	30

The credit values for each of the activities and the total professional credits required for recertification are based on guidelines of the Commission on Certification and recertification requirements of other professional societies. **The credits claimed must be selected from at least four (4) of the categories as follows:**

### CATEGORY A

- Employment as a full-time manager or supervisor, or at a decision-making level in broadcast engineering, or related technology, or as a consultant or equivalent: **2 credits per year**
- Full-time employment in broadcast engineering or allied field: **1 credit per year (Maximum 10 credits)**

*Those claiming this credit must provide a statement of the work performed and the period claimed, also provide a statement that there has been no change in his/her responsibility or qualifications since certification. Each statement used must be attested to by his/her supervisor.*

### CATEGORY B

- SBE Leadership Development Course: **1 credit per 8 hours of instruction**
- Successful completion of an accredited course in broadcast engineering or allied field as a student: **1 credit for each CEU (Continuing Education Unit) earned**
- If you are not a full-time teacher, teaching an accredited course in broadcast engineering or allied field: **2 credits per CEU**

*Sponsors of continuing education programs may request the National Certification Committee to assign a professional credit value to a specific course or program. Any SBE Certified Broadcast Engineer may request a determination of credit value for a specific course or program if the sponsor has not specified professional credit.*

### CATEGORY C

- Presentation of a significant paper or talk on a broadcast engineering subject before a national or regional engineering meeting or conference: **2-10 credits per paper or talk**
- Presentation for a local chapter technical meeting: **1-5 credits per paper or talk**

*The National Certification Committee will determine the credit value based on the significance of the paper or talk.*

### CATEGORY D

- Publication of a technical article in a national broadcast periodical: **2-10 credits per article**
- Publication of an article in a local chapter publication: **1-5 credits per article**

*The National Certification Committee will determine the credit value based on the significance of the article.*

### CATEGORY E

- Active membership and participation in the SBE or other national technical society related to broadcasting: **1 credit per group per year (Maximum 10 credits)**

### CATEGORY F

- Active participation as an elected or appointed officer or committee member in the SBE or other technical society, either at a local or national level: **2 credits per group per year (Maximum 10 credits)**

### CATEGORY G

- Attendance at local SBE meetings and other local technical conferences and seminars: **½ credit per local meeting**
- Attendance at regional or national conferences, seminars and workshops of one or more full day's duration: **1 credit per day**
- Conference on Chapter of the Air (HAMnet): **½ credit per session (Maximum 6 credits per year)**

- Proctoring SBE exams: **½ credit per exam (maximum 10 credits)** (Chapter Certification Chairmen do not qualify)
- Game Day Coordination (GDC): **½ credit per game (Maximum 10 credits)**
- Active participation in the SBE Roundtable (e-mail discussion group): Determination of credits granted will be based upon hardcopy evidence of such participation.

### CATEGORY H

- Attendance at factory schools or in-station schools: **1 credit per each 10 contact hours**

### CATEGORY I

- SBE University courses: **1 credit per course**
- Webinars by SBE: **1 credit per webinar**
- Home study courses may qualify for professional credits as evaluated by the National Certification Committee. Any SBE Certified Broadcast Engineer may request a determination of credit value for a specific course or program if the sponsor has not requested professional credit. Please write to the National Certification Committee for a ruling.

### CATEGORY J

- Other activities involved in the broadcast engineering or allied field may qualify for professional credits at the discretion of the National Certification Committee. Please write to the National Certification Committee for a ruling.

*Use Category J for activities, such as special achievements, that do not fall under Categories A through I.*

## OTHER RECERTIFICATION INFORMATION

Recertification for both SBE members and non-members will be through the local chapters wherever possible. It will be your responsibility to keep your certification record of professional credits up-to-date by submitting the proper statements or forms attesting to your activities and/or participation. One year before your certification expires; you should review your certification record for shortages of credits. The National Certification Committee reserves the right to ask any individual for verification of any or all of the professional credits claimed.

Application for recertification will be accepted six (6) months prior to expiration of the five-year period as shown on your certificate.

If an individual SBE certified at any of the levels of certification elects to recertify by taking the examination, he or she must sit for an exam prior to the expiration of his or her current certification. All applications for recertification by exam must be submitted by the exam application cut-off date.

## SUSPENSION OR REVOCATION OF CERTIFICATION

If a Certified Broadcast Engineer does not accumulate the required professional credits in the five-year period, his/her Certification shall terminate unless, in the judgment of the National Certification Committee, extenuating circumstances exist and the deficiency can be readily overcome.

Certification can be withdrawn by the National Certification Committee for falsification of credentials, unethical behavior and/or failure to meet the "maintenance of certification" requirements. Such action requires due process by the SBE Board of Directors or designee.